



Townsville Gem & Mineral Club Inc.
Established 1965 **ABN 64 842 371 179**

Townsville Gem Show 2025
19th & 20th July

Location: Townsville Sports Precinct
24 Burke Street, North Ward Q 4810

Stall Holders Application Form – Pop Up Site

Applicant Information

Business
Name: _____

Full Name: _____ Date: _____
First Last

Address: _____
Street Address

Postal Address

City

State

Postcode

Phone: _____ Email: _____

Standard Site

Hire Rate is \$50 per 6.0m x 1.5m site for 2 days.

Number of sites required: _____

- 2 x trestle tables supplied to each site
- Bookings must be for the 2 (two) full days of the event, 1 day will not be accepted.
- Sites are along a pathway, under shade cloth, and tables positioned against fence, you will not be allowed to sit behind tables.
- No electricity will be available.
- Goods will need to be secured or removed overnight or when the site is not attended. Townsville Gem & Mineral Club will not take responsibility for theft.
- Security officers will be patrolling the site overnight, but this does not guarantee your site will be secure from any theft. It is recommended that items be removed each day.
- Sites are along the pathway to the toilets, and we recognized that there will be limited traffic than in the main event area, therefore site fees have been reduced.

Goods Sold

Goods sold DO NOT HAVE TO BE related to lapidary craft.

No Food or drink is to be sold on site; candy is acceptable. Please specify details of Merchandise being sold at the Gem Show.

Terms and Conditions

- All bookings must be pre-paid before bumping into site.
- Stallholders must operate between the opening and closing times of the Gem Show, these are: **9:00am to 4:00pm Saturday 19th July, and 9:00am to 2:00pm Sunday 20th July.**
- Stall Holders acknowledge that the venue is an open-air space and that no refunds will be made due to weather conditions.
- Stall Holders MUST ensure their items are secured or removed overnight. Townsville Gem and Mineral Club will not take responsibility for stall holders goods left on site.
- Stall Holders are to always conduct themselves in a professional and polite manner.
- Stall Holders are not permitted to raffle or auction any goods or materials.
- No food or drink is to be sold unless approved.
- The sites must be clean and tidy during the Gem Show and cleared and left clean at the end of trade on the final day of the Gem Show.
- Dogs will not be permitted on site as a requirement of the Venue. Registered Service, Assistance / Support dogs/animals are permitted.
- All application forms and payment must be received by 1st July 2025.
- Stall Holders are to follow instructions given by the Gem Show Coordinator and Committee members.
- Sites will be allocated from 1 to 6 as applications are received and approved. Site allocations are final and no request for changes will be accepted on the day.
- If a trader cancels their booking within 14 days of the event, and the site cannot be resold, the site fees will be forfeited. If the site is resold the fee will be refunded.

Disclaimer and Signature

I / We the undersigned applicant/s certify that we have read and understood the Terms and Conditions applicable to Stall Holders and agree to abide by such Terms and Conditions. I agree that any departure from these Terms and Conditions will result in closure of my stall and exclusion from the Gem Show.

SIGNED: _____ DATE: _____

Insurance

Public Liability Insurance is required.

Have you provided a copy of your Certificate of Currency for Public Liability Insurance?

YES

NO

- If YES please attach a copy of your insurance with this application.
- If NO please provide a copy of your insurance ASAP.
- Vendors without a current Certificate of Currency will not be allowed on-site until one can be produced.

Submitting Your Form

Please email your Application Form to: townsvillegmc@outlook.com

Post to: Townsville Gem & Mineral Club Inc., 96 Mooney Street, Gulliver QLD 4812.

All forms must be received by **1st July 2025**, last-minute applications will not be guaranteed a site.

Once the application has been processed and approved an invoice will be issued to you based on your selections. Please ensure your contact details are correct.

How would you like to receive your invoice?

Email

Post

Pick up at Club

Payment is due within 14 Days of receipt of invoice. Invoices issued 14 days prior to the event must be paid immediately.

Two weeks prior to the event you will be contacted with your site number and a map indicating the location of your site. Please ensure you have your correct contact information on this application form.

If you require further information, please contact:

- President / Event Coordinator: Russell Farren 0421 443 812
- Treasurer / Event Coordinator: Karen Fabian 0417 898 715
- Secretary / Event Coordinator: Teresa Hudson 0428 885 245