



**Townsville Gem & Mineral Club Inc.**  
*Established 1965*    **ABN 64 842 371 179**

## **Townsville Gem Show 2025** **19<sup>th</sup> & 20<sup>th</sup> July**

**Location: Townsville Sports Precinct**  
**24 Burke Street, North Ward Q 4810**

### **Stall Holders Application Form**

#### **Applicant Information**

Business  
Name: \_\_\_\_\_

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*First Last*

Address: \_\_\_\_\_  
*Street Address*

\_\_\_\_\_ *Postal Address*

\_\_\_\_\_ *City State Postcode*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### **Standard Site**

**Hire Rate is \$100 per 3.5m x 3.5m site for 2 days.**

Number of sites required: \_\_\_\_\_

- Bookings must be for the 2 (two) full days of the event, 1 day will not be accepted.
- All sites are on grass in the full sun.
- No electricity will be available.
- Stall Holders must ensure their goods are removed or secured when a site is not in attendance. Townsville Gem & Mineral Club will not take responsibility for unsecured goods left on site.
- Security officers will be patrolling the site overnight, but this does not guarantee your site will be secure from any theft.
- Camping onsite is not permitted.
- Stall Holders are welcome to provide their own marquee, tables and chairs for outdoor stalls or you may hire these items from the Club.
- Marquees must be weighed down with a minimum of 20kg per leg (40kg per leg if your marquee has walls). NO pegging into the ground permitted.

#### **Onsite Trailer**

Do you require a trailer to remain onsite during the event?     Yes     No

- There are limited sites where a trailer may be parked at your site during the event.
- Trailers remaining on site during the Gem Show cannot be removed during the event.

## Goods Sold

It is preferable that goods sold be related to lapidary craft. (E.G., cutting & polishing of gemstones, carving, gems, jewellery items, lapidary tools, and machinery etc.).

**No Food or drink is to be sold onsite.**

Please list brief details of merchandise being sold at the Gem Show:

## Resources for Hire

Tables - \$15.00 each (1.8m)	Number required _____
Chairs - \$ 5.00 each	Number required _____
Marquee - \$140.00 each (3m x 3m with weights)	Number required _____

## Terms and Conditions

- All bookings must be paid in full before bumping into site.
- Stallholders must operate between the opening and closing times of the Gem Show, these are: **9:00am to 4:00pm Saturday 19<sup>th</sup> July, and 9:00am to 2:00pm Sunday 20<sup>th</sup> July.**
- Stall Holders acknowledge that the venue is an open-air space and that no refunds will be made due to weather conditions.
- Stall Holders must ensure their goods are secured overnight. Townsville Gem & Mineral Club will not take responsibility for stall holders goods left on site.
- Stall Holders providing their own marquees within their allotted space, must ensure they are weighed down with a minimum of 20kg per leg (40kg per leg if your marquee has walls). Marquees cannot be pegged into the ground due to underground services.
- Stall Holders are to always conduct themselves in a professional and polite manner.
- All material for sale should be correctly labelled. Treated stones and synthetic, simulant material or lab created material is required to be labelled as such.
- Stall Holders will not knowingly impart false facts for information, or defraud, or mislead the public by presenting non-genuine facts and items for sale.
- Stall Holders are not permitted to raffle or auction any goods or materials.
- No food or drink is to be sold unless approved.
- The sites must remain clean and tidy during the Gem Show and left clean at the end of trade on the final day of the Gem Show.
- Dogs will not be permitted on site as a requirement of the Venue. Registered service, assistance and support animals will be permitted.
- All application forms and payment must be received by 1st July 2025, last minute application may not be guaranteed a site.
- Stall Holders are to follow instructions given by the Gem Show Coordinator and Committee members.
- Sites allocated are final and no request for changes will be accepted on the day.
- If a trader cancels their booking within 14 days of the event, and the site cannot be resold, the site fees will be forfeited. If the site is resold a full refund will be made.

## Disclaimer and Signature

*I / We, the undersigned applicant/s certify that we have read and understood the Terms and Conditions applicable to Stall Holders and agree to abide by such Terms and Conditions. I agree that any departure from these Terms and Conditions will result in closure of my stall and exclusion from the Gem Show.*

SIGNED:

DATE:

## Insurance

Have you provided a copy of your Certificate of Currency for Public Liability Insurance?

YES

NO

- If YES please attach a copy of your insurance with this application.
- If NO please ensure you forward a copy of your insurance to the email address below prior to the event.
- Vendors without a current Certificate of Currency will not be allowed on-site until one can be produced.

## Submitting Your Form

Please email your Application Form to: [townsvillegmc@outlook.com](mailto:townsvillegmc@outlook.com)

Post to: Townsville Gem & Mineral Club Inc., 96 Mooney Street, Gulliver QLD 4812.

All forms must be received by **1<sup>st</sup> July 2025**, last-minute applications will not be guaranteed a site.

Once the application has been processed and approved an invoice will be issued to you based on your selections. Please ensure your contact details are correct.

How would you like to receive your invoice?

*Email*

*Post*

*Pick up at Club*

Payment is due within 14 Days of receipt of invoice to secure your site. Invoices issued 14 days prior to the event must be paid immediately.

We will contact you at least 14 days prior to the event with your site number and a site map indicating the location of your site.

Please ensure you have your correct contact information on this application form.

If you require further information, please contact:

- Email – Treasurer [townsvillegmc@outlook.com](mailto:townsvillegmc@outlook.com)
- President / Event Coordinator: Russell Farren 0421 443 812
- Treasurer / Event Coordinator: Karen Fabian 0417 898 715
- Secretary / Event Coordinator: Teresa Hudson 0428 885 245